GRIEVANCE FORM - LEVEL II

**APPEAL TO SUPERINTENDENT/DESIGNEE**

* ALL PORTIONS OF THIS SECTION MUST BE COMPLETED BY THE GRIEVANT –
* GREEN COPY OF COMPLETED GRIEVANCE FORM – LEVEL I (A-CP 48.1) MUST BE ATTACHED

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| Reason for Appeal:  |
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|  |
| Date Signature  |

UPON COMPLETION OF THIS SECTION, GRIEVANT SHALL PRESENT ORIGINAL, GREEN, CANARY, AND PINK COPIES TO THE SUPERINTENDENT/DESIGNEE. GOLDENROD COPY SHOULD BE RETAINED BY GRIEVANT.

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| Superintendent’s/Designee Response: |
| Date Signature  |

UPON COMPLETION OF THIS SECTION, SUPERINTENDENT/DESIGNEE SHALL RETAIN ORIGINAL, FORWARD BOTH GREEN COPIES OF COMPLETED GRIEVANCE FORM – LEVEL I AND LEVEL II TO GRIEVANT; CANARY COPY TO GRIEVANT’S IMMEDIATE SUPERVISOR; AND PINK COPY TO EXCLUSIVE REPRESENTATIVE.

DISTRIBUTION: WHITE **[ ]**  Superintendent/Designee
GREEN **[ ]**  Return to Grievant
CANARY **[ ]**  Immediate Supervisor
PINK **[ ]**  Exclusive Representative
GOLDENROD **[ ]**  Grievant

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